

## Minutes of the August 2, 2017 Water/Sewer Board Meeting

Present: Jay Spahl, Fred Bazinet, Scott Zajkowski, Tom Fournier, Scott Piekarczyk, John Meehan and Lori Smith

Jay called the meeting to order at 6:30 pm. Jay welcomed Lori Smith as the new administrative assistant and Fred Bazinet as a newly elected commissioner to the board.

First item discussed was reorganization of the board for the new fiscal year. Fred made a motion for Jay Spahl to remain as Chairman, Scott Zajkowski seconded, Jay accepted the position as long as there were no other nomination, seeing none, all were in favor and it passed unanimously. Tom F. made a motion to nominatION Scott Zajkowski as Vice Chairman, Jay seconded, Scott accepted the nomination, all were in favor and it passed unanimously. Jay nominated Tom Fournier as clerk, Fred B. seconded, Tom accepted the nominated, all were in favor and it passed unanimously.

Minutes: Tom made a motion to accept the April 5, 2017 minutes, Scott Z. seconded all were in favor and it passed unanimously as printed. Tom made a motion to accept the June 7, 2017 minutes, Jay seconded, all in favor it passed unanimously as printed.

48 Alton Dr. and 27 Jesse Rd.: Kevin Goodwin came before the board in regards to connecting to town water and sewer for his lots on 48 Alton Dr. and 27 Jesse Rd. John had explained the fees to Kevin and had given him a verbal okay to tie in but stated that he needed to come before the board for a formal approval. If the 48 Alton Dr. property needs a pump all agreed it will be at Kevin's expense. Kevin stated that there will be a lot of fill brought in and then they will shoot the grade to determine if a pump is needed. John stated that there is not currently a problem meeting the sewer demand. Scott Z. made a motion to grant approval to Kevin Goodwin to tie into town water and sewer for 48 Alton Dr. and 27 Jesse Rd., Tom seconded, all in favor, it passed unanimously. Lori will send Kevin a letter confirming the approval of the board. Before Kevin begins any work he will need to pay the fees. John stated that he will not tap the main until the foundation is in place.

Borges Construction has hired Amorello to do the paving and it is lined up for August. Mill St. will be done by the 3<sup>rd</sup> week in August. Pine St. is not as critical as it is sidewalks. The project is all within the budget. John stated that we will need to watch the cost of the Police detail as it is calling it close. They are trying to work it out with the gas company to contract with Amorello for their paving as well so that it can all be done in one clean sweep. The board discussed the curbing on Mill St. and Pine St. There will be Cape Cod curbs on Pine St. (flat so that you can drive over them) and high curbs (asphalt triangular) on Mill St.

Methuen Construction: They have the new motor for the sewer station. They are just waiting for the gate valves for inside the station on Lakeview Ave, as they are odd ball valves. Once they have the valves, they will come and take care of both at once. John stated that there will only be one shut down during this process. M&M will be sucking out the valves while the pump is being installed. Methuen will be responsible for the pumping.

#### Superintendent Report:

They have cut and capped the water main feeding the hydrant at 8 Oxford Ave. There is water and sewer service, which can't be located, going to that lot. Test pits will need to be dug. The sewer camera was run down Oxford Ave and 3 laterals were found going to that lot. Water and sewer should be in the same trench. John stated that they need a new sewer camera as it only looks straight ahead and doesn't back up so they have to pull it with a rope and it weighs 50 lbs. The sewer camera is about 13 years old and we no longer can get parts for it. John has researched the cost of new cameras which is about 70,000 – 80,000 and will provide the board with an update at the Sept. meeting as to which cameras are most cost effective. The board stated once they receive the auditor's report confirming the free cash they will be better able to determine where they are financially. After a brief discussion on the outstanding debt and retained earnings, the board requested the amount of project bonds outstanding prior to the next meeting. John stated that the retained earnings are going up. He returned \$44,000 to Sewer and \$36,000 to Water.

They replaced 10 feet of sewer main on School Ct and paved the trench. Water service was repaired and paved on Raymond Ave. The water and sewer meters were read and we are now working on meter repair list.

John stated that Bryan D. is working out well. He has taken classes all of July and has 3 classes in August. He is taking the D-2 first and then will go for the T-1.

Scott Z. made a motion to adjourn at 7:15 pm, Jay seconded, all were in favor and it passed unanimously.